

To: MEMBER OF THE AUDIT & SCRUTINY COMMITTEE
Councillors Gillman (Chair), Allen (Vice-Chair), Booth,
Botten, Chotai, Cooper, Flower, Mansfield, O'Driscoll,
C.White and N.White

for any enquiries, please contact:
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Substitute Councillors: Bilton, S.Farr, Bloore and
Pursehouse

C.C. All Other Members of the Council

16 September 2022

Dear Sir/Madam

AUDIT & SCRUTINY COMMITTEE
TUESDAY, 27TH SEPTEMBER, 2022 AT 7.30 PM

The agenda for this meeting of the Committee to be held in the Council Chamber, Council Offices, Station Road East, Oxted is set out below. If a member of the Committee is unable to attend the meeting, please notify officers accordingly.

Should members require clarification about any item of business, they are urged to contact officers before the meeting. In this respect, reports contain authors' names and contact details.

If a Member of the Council, not being a member of the Committee, proposes to attend the meeting, please let the officers know by no later than noon on the day of the meeting.

Yours faithfully,

David Ford
Chief Executive

AGENDA

1. **Apologies for absence (if any)**
2. **Declarations of interest**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and/or
- (ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or her staff prior to the meeting.

3. **Minutes of the meeting held on 5 July 2022 (Pages 3 - 12)**
4. **Review of minuted actions from the previous committee meeting**

5. **To deal with any question submitted under Standing Order 30**
6. **To deal with any issues 'Called In' under Part F of the Council's constitution**
7. **External Audit - audit plan update for 2021/2022 accounts** (Pages 13 - 28)
8. **External Audit - finalisation of 2020/2021 accounts** (Pages 29 - 62)
9. **Internal Audit Charter 2022/23** (Pages 63 - 76)
10. **Internal Audit Annual Report & Opinion 2021/22** (Pages 77 - 102)
11. **Internal Audit Progress Report - September 2022** (Pages 103 - 116)
12. **Complaints and Freedom of Information update** (Pages 117 - 126)
13. **Any urgent business**

To deal with any other item(s) which, in the opinion of the Chair, should be considered as a matter of urgency in accordance with Section 100B(4)(b) of the Local Government Act 1972.